



Douglas M. Duncan
County Executive

BULLETIN

MONTGOMERY COUNTY DEPARTMENT OF PERMITTING SERVICES



Robert C. Hubbard
Director

REVISED FEES EFFECTIVE JULY 1, 2004 2.8% INCREASE

THE FOLLOWING FEES SUPERCEDE FEES IN

Council Resolution 15-223 Adopted June 17, 2003

The Establishment of a Fee for the Administration and Enforcement of Registered Home Occupations

The Director of Permitting Services must adjust each fee set in or under this section on July 1 of each year by the annual average increase in the Consumer Price Index for all urban consumers for the Washington-Baltimore Metropolitan area, or any successor index, for the most recent calendar year. The Director must calculate the revised fee to the nearest five dollars. The director must publish the amount of this adjustment not later than July 1 of each year.

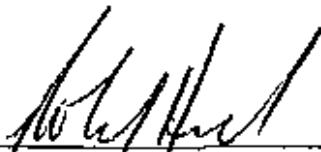
SUBJECT: Fee for the Administration and Enforcement of Registered Home Occupations

Background

1. Section 59-A-1 10 of the County Code states "The director may establish fees, if approved by Council resolution, to cover the cost of administration of this chapter."
2. Current fees do not exist for the administrative and enforcement costs associated with requests for registered home occupations.
3. The Department of Permitting Services (DPS) currently performs the following functions in processing applications for registered home occupation certificates. DPS reviews Registered Home Occupation applications for completeness, inspects the property for compliance with the County Code. For all applications located in R-60 and R-90 zones, DPS must review evidence submitted by the applicant that will demonstrate that the drainage of the home occupation parking area does not damage any nearby property or public street. A Registered Home Occupation Certificate is issued when both the application and the property are in compliance with all applicable County codes.
4. The fee for Registered Home Occupation Certificates will cover all resources required to administer and enforce the Registered Home Occupation Certificate.

Action

1. The fee for Registered Home Occupation Certificates is \$145.00
2. The fee for Registered Home Occupation Certificates must be paid at the time of application submittal.
3. The Director of Permitting Services must adjust each fee set in or under this section on July 1 of each year by the annual average increase in the Consumer Price Index for all urban consumers for the Washington-Baltimore Metropolitan area, or any successor index, for the most recent calendar year. The Director must calculate the revised fee to the nearest five dollars. The director must publish the amount of this adjustment not later than July 1 of each year.



Robert Hubbard, Director
Department of Permitting Services

May 15, 2004
Date